



NABAGRAM HIRALAL PAUL COLLEGE

ESTD. - 1957

Affiliated to the University of Calcutta
Reaccredited by NAAC with a CGPA of 2.70 at B+ Grade

Ref. No. :

Date :

[Sanskrit Department]

[01/09/2023]

Departmental Meeting Notice: Mentor-Mentee Program

Dear Faculty Members

This is to inform you that a departmental meeting has been scheduled to deliberate on and coordinate the implementation of a Mentor-Mentee Program. Your participation in this meeting is crucial to ensure the successful implementation of the program for the benefit of both mentors and mentees.

Meeting Details:

- **Date:** [04/09/2023]
- **Time:** [01pm]
- **Venue:** [Room No. 22]

Agenda:

1. Approval of Previous Meeting Minutes.
2. Adoption of Mentor-Mentee Program
3. Criteria for Mentor and Mentee Selection
4. Programme structure and duration.
5. Selection of Program Coordinator
6. Discussion on the Criteria for Assigning Mentors to Mentees.
7. Timeline for Implementation
8. Future Review and Amendments
9. Any Other Matters Pertaining to the Mentor-Mentee Program.

Thank you for your attention, and I look forward to your presence at the meeting.

[Sujit Das]

HOD

Sanskrit Department

Principal
Nabagram Hiralal Paul College



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Ref. No. :

Date :

[Sanskrit Department]

Resolution of Departmental Meeting Regarding Mentor-Mentee Program

Date: [04/09/2023]

Members Present : Sujit Das, Dr. Mahua Ganguly, Sonali Banerjee.

At the departmental meeting convened on [04/09/2023], the following resolutions were discussed and approved with regard to the implementation of the Mentor-Mentee Program in [Sanskrit Department].

Resolution 1: Adoption of Mentor-Mentee Program

It was resolved that the [Sanskrit department] officially adopts the Mentor-Mentee Program for the academic session 2023-2024]. The program aims to foster a supportive learning environment and enhance academic growth among students.

Resolution 2: Criteria for Mentor and Mentee Selection

The meeting agreed upon the criteria for the selection of mentors and mentees. The criteria include General Grammar, Chandomanjari and S E C Paper - Translation from Bengali or English into Sanskrit (in Devanagari script) ensuring a well-matched and beneficial mentor-mentee pairing.

Resolution 3: Program Structure and Duration

Resolved that in the departmental meeting, the structure and duration of the Mentor-Mentee Program were unanimously decided. The program will span 1 hour with two sessions, each lasting 1 hour.

Resolution 4: Selection of Program Coordinator

It was unanimously agreed upon by the faculty present at the meeting to appoint Sujit Das as the Program Coordinator for the [Mentor-Mentee Program].

Resolution 5: Approval of Mentor-Mentee Assignments

Resolved, that the proposed Mentor-Mentee Assignments, as presented during the meeting, are hereby approved by unanimous consent.

Resolution 6: Timeline for Implementation

A timeline for the implementation of the Mentor-Mentee Program was established. The program will officially commence on 13/09/2023, 18/09/2023, 25/09/2023 and regular check-ins will be conducted to monitor mentees progress.

Resolution 7: Future Review and Amendments

The departmental meeting agreed to conduct periodic reviews of the Mentor-Mentee Program, with the flexibility to make amendments based on evolving needs.


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Ref. No. :

Date :

Department of Sanskrit

Circular: Mentor Assignment for Mentor-Mentee Program

Date: 05/09/2023

Dear Students,

As part of our commitment to fostering a supportive learning environment, we are pleased to announce the initiation of the Mentor-Mentee Program for Semester 1 in the academic session 2023-2024. The program aims to provide guidance, support, and a platform for personal and professional development.

Mentor Assignment Announcement: Attached to this circular is the list of assigned mentors along with their mentees. Please find the document labelled "Mentor Assignment List - Academic Session 2023-2024."

Should you have any questions or concerns, please feel free to contact the Mentor-Mentee Program Coordinator, Sujit Das, at scorpiansujitdas@gmail.com.

Thank you for your active participation, and we look forward to a fruitful mentorship program.

Best Regards,

Sujit Das

[HoD]

Sanskrit Department

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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program Academic Session 2023-2024

Name of the Departmental Program Coordinator: Sujit Das

Semester – 1 [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
1	Sujit Das	1	13/09/2023 01pm-02pm	General Grammar	3


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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program Academic Session 2023-2024

Name of the Departmental Program Coordinator: Sujit Das

Semester – 1 [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
2	Mahua Ganguly	1	18/09/2023 01pm-02pm	Chandomanjari	3


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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program Academic Session 2023-2024

Name of the Departmental Program Coordinator: Sujit Das

Semester – 1 [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
3	Sonali Banerjee	1	25/09/2023 01pm-02pm	S E C Paper Translation from Bengali or English into Sanskrit(in Devanagari script)	3


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Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session 2023-2024 [HONOURS]

Date and Time: 13/09/2023 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	SN/001	Debojyoti Patra	Debojyoti Patra
2	SN/002	Poulami Das Mondal	Poulami Das Mondal
3	SN/004	Sucharita Malik	Sucharita Malik

Susik Das

Susik Das

Signature

(Programme Coordinator)

Signature

(Mentors)


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Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session 2023-2024 [HONOURS]

Date and Time: 18/09/2023 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	SN/001	Debojyoti Patra	Debojyoti Patra
2	SN/002	Poulami Das Mondal	Poulami Das Mondal
3	SN/004	Sucharita Malik	Sucharita Malik

Susmit Das

Malua Ganguly

Signature

(Programme Coordinator)

Signature

(Mentors)


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Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session 2023-2024 [HONOURS]

Date and Time: 25/09/2023 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	SN/001	Debojyoti Patra	Debojyoti Patra
2	SN/002	Poulami Das Mondal	Poulami Das Mondal
3	SN/004	Sucharita Malik	Sucharita Malik

Susmit Das

Signature

(Programme Coordinator)

Sonali Banerjee

Signature

(Mentors)


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Ref. No. :

Date :

[Sanskrit Department]

[05/09/2022]

Departmental Meeting Notice: Mentor-Mentee Program

Dear Faculty Members

This is to inform you that a departmental meeting has been scheduled to deliberate on and coordinate the implementation of a Mentor-Mentee Program. Your participation in this meeting is crucial to ensure the successful implementation of the program for the benefit of both mentors and mentees.

Meeting Details:

- **Date:** [08/09/2022]
- **Time:** [01pm]
- **Venue:** [Room No. 22]

Agenda:

1. Approval of Previous Meeting Minutes.
2. Adoption of Mentor-Mentee Program
3. Criteria for Mentor and Mentee Selection
4. Programme structure and duration.
5. Selection of Program Coordinator
6. Discussion on the Criteria for Assigning Mentors to Mentees.
7. Timeline for Implementation
8. Future Review and Amendments
9. Any Other Matters Pertaining to the Mentor-Mentee Program.

Thank you for your attention, and I look forward to your presence at the meeting.

[Sujit Das]

HOD

Sanskrit Department

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Ref. No. :

Date :

[Sanskrit Department]

Resolution of Departmental Meeting Regarding Mentor-Mentee Program

Date: [08/09/2022]

Members Present : Sujit Das, Dr. Mahua Ganguly, Sonali Banerjee.

At the departmental meeting convened on [08/09/2022], the following resolutions were discussed and approved with regard to the implementation of the Mentor-Mentee Program in [Sanskrit Department].

Resolution 1: Adoption of Mentor-Mentee Program

It was resolved that the [Sanskrit department] officially adopts the Mentor-Mentee Program for the academic session [2022-2023]. The program aims to foster a supportive learning environment and enhance academic growth among students.

Resolution 2: Criteria for Mentor and Mentee Selection

The meeting agreed upon the criteria for the selection of mentors and mentees. The criteria include Tarkasangraha, Vedic Literature, Kavyaprakasha ensuring a well-matched and beneficial mentor-mentee pairing.

Resolution 3: Program Structure and Duration

Resolved that in the departmental meeting, the structure and duration of the Mentor-Mentee Program were unanimously decided. The program will span 1 hour with two sessions, each lasting 1 hour.

Resolution 4: Selection of Program Coordinator

It was unanimously agreed upon by the faculty present at the meeting to appoint Sujit Das as the Program Coordinator for the [Mentor-Mentee Program].

Resolution 5: Approval of Mentor-Mentee Assignments

Resolved, that the proposed Mentor-Mentee Assignments, as presented during the meeting, are hereby approved by unanimous consent.

Resolution 6: Timeline for Implementation

A timeline for the implementation of the Mentor-Mentee Program was established. The program will officially commence on [14/09/2022, 19/09/2022, 26/09/2022], and regular check-ins will be conducted to monitor mentees progress.

Resolution 7: Future Review and Amendments

The departmental meeting agreed to conduct periodic reviews of the Mentor-Mentee Program, with the flexibility to make amendments based on evolving needs.


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Ref. No. :

Date :

Department of Sanskrit

Circular: Mentor Assignment for Mentor-Mentee Program

Date: 12/09/2022

Dear Students,

As part of our commitment to fostering a supportive learning environment, we are pleased to announce the initiation of the Mentor-Mentee Program for Semester 5 in the academic session 2022-2023. The program aims to provide guidance, support, and a platform for personal and professional development.

Mentor Assignment Announcement: Attached to this circular is the list of assigned mentors along with their mentees. Please find the document labelled "Mentor Assignment List - Academic Session 2022-2023."

Should you have any questions or concerns, please feel free to contact the Mentor-Mentee Program Coordinator, Sujit Das, at scorpiansujitdas@gmail.com.

Thank you for your active participation, and we look forward to a fruitful mentorship program.

Best Regards,

Sujit Das

[HoD]

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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program Academic Session (2022-2023)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 5th [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
1	Sujit Das	1	14/09/2022 01pm-02pm	Tarkasangraha	2


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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session (2022-2023)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 5th [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
2	Mahua Ganguly	1	19/09/2022 01pm-02pm	Vedic Literature	2


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Date :

Department of Sanskrit

Mentor-Mentee Program Academic Session (2022-2023)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 5th [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
3	Sonali Banerjee	1	26/09/2022 01pm-02pm	Kavyaparakasha	2


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Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session 2022-2023 [HONOURS]

Sl. No.	College Roll No.	Name	Signature
1	20/S/001	Mina Basu	Mina Basu
2	20/S/002	Risita Roy	Risita Roy

Date and Time: 14/09/2022 at 01pm-02pm

Suzit Das

Signature

(Programme Coordinator)

Suzit Das

Signature

(Mentors)


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Department of Sanskrit

Mentor-Mentee Program

Academic Session 2022-2023 [HONOURS]

Sl. No.	College Roll No.	Name	Signature
1	20/S/001	Mina Basu	Mina Basu
2	20/S/002	Risita Roy	Risita Roy

Date and Time: 19/09/2022 at 01pm-02pm

Susik Ds.

Signature

(Programme Coordinator)

Malua Ganguly.

Signature

(Mentors)


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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session 2022-2023 [HONOURS]

Sl. No.	College Roll No.	Name	Signature
1	20/S/001	Mina Basu	Mina Basu
2	20/S/002	Risita Roy	Risita Roy

Date and Time: 26/09/2022 at 01pm-02pm

Susmit Das

Signature

(Programme Coordinator)

Sonali Banerjee

Signature

(Mentors)


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Ref. No. :

Date :

[Sanskrit Department]

[04/04/2022]

Departmental Meeting Notice: Mentor-Mentee Program

Dear Faculty Members

This is to inform you that a departmental meeting has been scheduled to deliberate on and coordinate the implementation of a Mentor-Mentee Program. Your participation in this meeting is crucial to ensure the successful implementation of the program for the benefit of both mentors and mentees.

Meeting Details:

- **Date:** [06/04/2022]
- **Time:** [01pm]
- **Venue:** [Room No. 22]

Agenda:

1. Approval of Previous Meeting Minutes.
2. Adoption of Mentor-Mentee Program
3. Criteria for Mentor and Mentee Selection
4. Programme structure and duration.
5. Selection of Program Coordinator
6. Discussion on the Criteria for Assigning Mentors to Mentees.
7. Timeline for Implementation
8. Future Review and Amendments
9. Any Other Matters Pertaining to the Mentor-Mentee Program.

Thank you for your attention, and I look forward to your presence at the meeting.

[Sujit Das]

HOD

Sanskrit Department

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Ref. No. :

Date :

[Sanskrit Department]

Resolution of Departmental Meeting Regarding Mentor-Mentee Program

Date: [06/04/2022]

Members Present : Sujit Das, Dr. Mahua Ganguly.

At the departmental meeting convened on [06/04/2022], the following resolutions were discussed and approved with regard to the implementation of the Mentor-Mentee Program in [Sanskrit Department].

Resolution 1: Adoption of Mentor-Mentee Program

It was resolved that the [Sanskrit department] officially adopts the Mentor-Mentee Program for the academic session [2021-2022]. The program aims to foster a supportive learning environment and enhance academic growth among students.

Resolution 2: Criteria for Mentor and Mentee Selection

The meeting agreed upon the criteria for the selection of mentors and mentees. The criteria include Spoken Sanskrit, Computer awareness, Typing, Indian Epigraphy, Palalography and Chronology ensuring a well-matched and beneficial mentor-mentee pairing.

Resolution 3: Program Structure and Duration

Resolved that in the departmental meeting, the structure and duration of the Mentor-Mentee Program were unanimously decided. The program will span 1 hour with two sessions, each lasting 1 hour.

Resolution 4: Selection of Program Coordinator

It was unanimously agreed upon by the faculty present at the meeting to appoint Sujit Das as the Program Coordinator for the [Mentor-Mentee Program].

Resolution 5: Approval of Mentor-Mentee Assignments

Resolved, that the proposed Mentor-Mentee Assignments, as presented during the meeting, are hereby approved by unanimous consent.

Resolution 6: Timeline for Implementation

A timeline for the implementation of the Mentor-Mentee Program was established. The program will officially commence on 11/04/2022 and 18/04/2022 regular check-ins will be conducted to mentees progress.

Resolution 7: Future Review and Amendments

The departmental meeting agreed to conduct periodic reviews of the Mentor-Mentee Program, with the flexibility to make amendments based on evolving needs.


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Ref. No. :

Date :

Department of Sanskrit

Circular: Mentor Assignment for Mentor-Mentee Program

Date: 09/04/2022

Dear Students,

As part of our commitment to fostering a supportive learning environment, we are pleased to announce the initiation of the Mentor-Mentee Program for Semester-4 in the academic session 2021-2022. The program aims to provide guidance, support, and a platform for personal and professional development.

Mentor Assignment Announcement: Attached to this circular is the list of assigned mentors along with their mentees. Please find the document labelled "Mentor Assignment List - Academic Session 2021-2022."

Should you have any questions or concerns, please feel free to contact the Mentor-Mentee Program Coordinator, Sujit Das, at scorpiansujitdas@gmail.com.

Thank you for your active participation, and we look forward to a fruitful mentorship program.

Best Regards,

Sujit Das

[HoD]

Sanskrit Department

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Department of Sanskrit

Mentor-Mentee Program Academic Session (2021-2022)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 4th [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
1	Sujit Das	1	11/04/2022 01pm-02pm	Spoken Sanskrit, Computer awareness, Typing	2


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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program Academic Session (2021-2022)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 4th [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
2	Mahua Ganguly	1	18/04/2022 01pm-02pm	Indian Epigraphy, Palalography and Chronology	2


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Department of Sanskrit

Mentor-Mentee Program

Academic Session 2021-2022 [HONOURS]

Sl. No.	College Roll No.	Name	Signature
1	20/S/001	Mina Basu	Mina Basu
2	20/S/002	Risita Roy	Risita Roy

Date and Time: 11/04/2022 at 01pm-02pm

Susmit Das

Susmit Das

Signature

(Programme Coordinator)

Signature

(Mentors)


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Nabagram Hiralal Paul College



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Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session 2021-2022 [HONOURS]

Sl. No.	College Roll No.	Name	Signature
1	20/S/001	Mina Basu	Mina Basu
2	20/S/002	Risita Roy	Risita Roy

Date and Time: 18/04/2022 at 01pm-02pm

Susik Ds.

Signature

(Programme Coordinator)

Malua Ganguly.

Signature

(Mentors)


Principal
Nabagram Hiralal Paul College



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Ref. No. :

Date :

[20/04/2022]

Departmental Meeting Notice: Mentor-Mentee Program

Dear Faculty Members

This is to inform you that a departmental meeting has been scheduled to deliberate on and coordinate the implementation of a Mentor-Mentee Program. Your participation in this meeting is crucial to ensure the successful implementation of the program for the benefit of both mentors and mentees.

Meeting Details:

- **Date:** [23/04/2022]
- **Time:** [01pm]
- **Venue:** [Room No. 22]

Agenda:

10. Approval of Previous Meeting Minutes.
11. Adoption of Mentor-Mentee Program
12. Criteria for Mentor and Mentee Selection
13. Programme structure and duration.
14. Selection of Program Coordinator
15. Discussion on the Criteria for Assigning Mentors to Mentees.
16. Timeline for Implementation
17. Future Review and Amendments
18. Any Other Matters Pertaining to the Mentor-Mentee Program.

Thank you for your attention, and I look forward to your presence at the meeting.

Best Regards,

[Sujit Das]

HOD Sanskrit Department

Principal
Nabagram Hiralal Paul College



NABAGRAM HIRALAL PAUL COLLEGE

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Ref. No. :

Date :

Sanskrit Department

Resolution of Departmental Meeting Regarding Mentor-Mentee Program

Date: [23/04/2022]

Members Present : Sujit Das, Dr. Mahua Ganguly.

At the departmental meeting convened on **23/04/2022** the following resolutions were discussed and approved with regard to the implementation of the Mentor-Mentee Program in [Sanskrit Department].

Resolution 1: Adoption of Mentor-Mentee Program

It was resolved that the [Sanskrit department] officially adopts the Mentor-Mentee Program for the academic session [2021-2022]. The program aims to foster a supportive learning environment and enhance academic growth among students.

Resolution 2: Criteria for Mentor and Mentee Selection

The meeting agreed upon the criteria for the selection of mentors and mentees. The criteria include Essential of Indian Philosophy & Selection from Krt Prakarana from Laghusiddhantakaumudi ensuring a well-matched and beneficial mentor-mentee pairing.

Resolution 3: Program Structure and Duration

Resolved that in the departmental meeting, the structure and duration of the Mentor-Mentee Program were unanimously decided. The program will span 1 hour with two sessions, each lasting 1 hour.

Resolution 4: Selection of Program Coordinator

It was unanimously agreed upon by the faculty present at the meeting to appoint Sujit Das as the Program Coordinator for the [Mentor-Mentee Program].

Resolution 5: Approval of Mentor-Mentee Assignments

Resolved, that the proposed Mentor-Mentee Assignments, as presented during the meeting, are hereby approved by unanimous consent.

Resolution 6: Timeline for Implementation

A timeline for the implementation of the Mentor-Mentee Program was established. The program will officially commence on 27/04/2022 & 30/04/2022 and regular check-ins will be conducted to mentees progress.

Resolution 7: Future Review and Amendments

The departmental meeting agreed to conduct periodic reviews of the Mentor-Mentee Program, with the flexibility to make amendments based on evolving needs.


Principal
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Ref. No. :

Date :

Department of Sanskrit

Circular: Mentor Assignment for Mentor-Mentee Program

Date: 25/04/2022

Dear Students,

As part of our commitment to fostering a supportive learning environment, we are pleased to announce the initiation of the Mentor-Mentee Program for Semester 6 in the academic session 2021-2022. The program aims to provide guidance, support, and a platform for personal and professional development.

Mentor Assignment Announcement: Attached to this circular is the list of assigned mentors along with their mentees. Please find the document labelled "Mentor Assignment List - Academic Session 2021-2022."

Should you have any questions or concerns, please feel free to contact the Mentor-Mentee Program Coordinator, Sujit Das, at scorpiansujitdas@gmail.com.

Thank you for your active participation, and we look forward to a fruitful mentorship program.

Best Regards,

Sujit Das

[HoD]

Sanskrit Department

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Ref. No. :

Date :

Mentor-Mentee Program Academic Session (2021-2022)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 6 [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
1	Sujit Das	1	27/04/2022 01pm-02pm	Essential of Indian Philosophy	3


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Ref. No. :

Date :

Mentor-Mentee Program Academic Session (2021-2022)

Name of the Departmental Program Coordinator: Sujit Das

Semester - 6 [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
2	Mahua Ganguly	1	30/04/2022 01pm-02pm	Selection from Krt Prakarana from Laghusiddhantakaumudi	3


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Ref. No. :

Date :

Mentor-Mentee Program

Academic Session – 2021-2022[HONOURS]

Date and Time: 27/04/2022 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	19/5/009	Riya Das	Riya Das.
2	19/5/006	Tusi Ghosh	Tusi Ghosh
3	19/5/008	Riya Singh	Riya Singh

Susmit Das

Signature

(Programme Coordinator)

Susmit Das

Signature

(Mentors)


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Ref. No. :

Date :

Mentor-Mentee Program

Academic Session – 2021-2022[HONOURS]

Date and Time: 30/04/2022 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	19/5/009	Riya Das	Riya Das.
2	19/5/006	Tusi Ghosh	Tusi Ghosh
3	19/5/008	Riya Singh	Riya Singh

Signature

(Programme Coordinator)

Signature

(Mentors)

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Ref. No. :

Date :

Departmental Meeting Notice: Mentor-Mentee Program

Dear Faculty Members

This is to inform you that a departmental meeting has been scheduled to deliberate on and coordinate the implementation of a Mentor-Mentee Program. Your participation in this meeting is crucial to ensure the successful implementation of the program for the benefit of both mentors and mentees.

Meeting Details:

- **Date:** [09/08/2019]
- **Time:** [01pm]
- **Venue:** [Room No. 22]

Agenda:

1. Approval of Previous Meeting Minutes.
2. Adoption of Mentor-Mentee Program
3. Criteria for Mentor and Mentee Selection
4. Programme structure and duration.
5. Selection of Program Coordinator
6. Discussion on the Criteria for Assigning Mentors to Mentees.
7. Timeline for Implementation
8. Future Review and Amendments
9. Any Other Matters Pertaining to the Mentor-Mentee Program.

Thank you for your attention, and I look forward to your presence at the meeting.

Best Regards,

[Sujit Das]

HOD Sanskrit Department

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Ref. No. :

Date :

Sanskrit Department

Resolution of Departmental Meeting Regarding Mentor-Mentee Program

Date: [09/08/2019]

Members Present : Sujit Das, Dr. Mahua Ganguly, Sonali Banerjee.

At the departmental meeting convened on **09/08/2019** the following resolutions were discussed and approved with regard to the implementation of the Mentor-Mentee Program in [Sanskrit Department].

Resolution 1: Adoption of Mentor-Mentee Program

It was resolved that the [Sanskrit department] officially adopts the Mentor-Mentee Program for the academic session [2019-2020]. The program aims to foster a supportive learning environment and enhance academic growth among students.

Resolution 2: Criteria for Mentor and Mentee Selection

The meeting agreed upon the criteria for the selection of mentors and mentees. The criteria include Kumarasambhavam & Kiratarjuniam ensuring a well-matched and beneficial mentor-mentee pairing.

Resolution 3: Program Structure and Duration

Resolved that in the departmental meeting, the structure and duration of the Mentor-Mentee Program were unanimously decided. The program will span 1 hour with two sessions, each lasting 1 hour.

Resolution 4: Selection of Program Coordinator

It was unanimously agreed upon by the faculty present at the meeting to appoint Sujit Das as the Program Coordinator for the [Mentor-Mentee Program].

Resolution 5: Approval of Mentor-Mentee Assignments

Resolved, that the proposed Mentor-Mentee Assignments, as presented during the meeting, are hereby approved by unanimous consent.

Resolution 6: Timeline for Implementation

A timeline for the implementation of the Mentor-Mentee Program was established. The program will officially commence on 16/08/2019 & 06/09/2019 and regular check-ins will be conducted to mentees progress.

Resolution 7: Future Review and Amendments

The departmental meeting agreed to conduct periodic reviews of the Mentor-Mentee Program, with the flexibility to make amendments based on evolving needs.


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Ref. No. :

Date :

Department of Sanskrit

Circular: Mentor Assignment for Mentor-Mentee Program

Date: 10/08/2019

Dear Students,

As part of our commitment to fostering a supportive learning environment, we are pleased to announce the initiation of the Mentor-Mentee Program for Semester 1 in the academic session 2019-2020. The program aims to provide guidance, support, and a platform for personal and professional development.

Mentor Assignment Announcement: Attached to this circular is the list of assigned mentors along with their mentees. Please find the document labelled "Mentor Assignment List - Academic Session 2019-2020."

Should you have any questions or concerns, please feel free to contact the Mentor-Mentee Program Coordinator, Sujit Das, at scorpiansujitdas@gmail.com.

Thank you for your active participation, and we look forward to a fruitful mentorship program.

Best Regards,

Sujit Das

[HoD]

Sanskrit Department

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Ref. No. :

Date :

Mentor-Mentee Program Academic Session (2019-2020)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 1 [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
1	Sujit Das	1	16/08/2019 01pm-02pm	Kumarasambhavam	3


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Ref. No. :

Date :

Mentor-Mentee Program Academic Session (2019-2020)

Name of the Departmental Program Coordinator: Sujit Das

Semester – 1 [HONOURS]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
2	Mahua Ganguly	1	06/09/2019 01pm-02pm	Kiratarjuniam	3


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Ref. No. :

Date :

Mentor-Mentee Program

Academic Session - 2019-2020[HONOURS]

Date and Time: 16/08/2019 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	19/5/009	Riya Das	Riya Das.
2	19/5/006	Tusi Ghosh	Tusi Ghosh
3	19/5/008	Riya Singh	Riya Singh

Susmit Das

Signature

(Programme Coordinator)

Susmit Das

Signature

(Mentors)


Principal
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Ref. No. :

Date :

Mentor-Mentee Program

Academic Session - 2019-2020[HONOURS]

Date and Time: 06/09/2019 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	19/5/009	Riya Das	Riya Das.
2	19/5/006	Tusi Ghosh	Tusi Ghosh
3	19/5/008	Riya Singh	Riya Singh

Signature

(Programme Coordinator)

Signature

(Mentors)

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Ref. No. :

Date :

Department of Sanskrit

[20/08/2018]

Departmental Meeting Notice: Mentor-Mentee Program

Dear Faculty Members

This is to inform you that a departmental meeting has been scheduled to deliberate on and coordinate the implementation of a Mentor-Mentee Program. Your participation in this meeting is crucial to ensure the successful implementation of the program for the benefit of both mentors and mentees.

Meeting Details:

- **Date:** [23/082018]
- **Time:** [01pm]
- **Venue:** [Room No. 22]

Agenda:

1. Approval of Previous Meeting Minutes.
2. Adoption of Mentor-Mentee Program
3. Criteria for Mentor and Mentee Selection
4. Programme structure and duration.
5. Selection of Program Coordinator
6. Discussion on the Criteria for Assigning Mentors to Mentees.
7. Timeline for Implementation
8. Future Review and Amendments
9. Any Other Matters Pertaining to the Mentor-Mentee Program.

Thank you for your attention, and I look forward to your presence at the meeting.

[Sujit Das]

HOD

Sanskrit Department



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Ref. No. :

Date :

Department of Sanskrit

Resolution of Departmental Meeting Regarding Mentor-Mentee Program

Date: [23/08/2018]

Members Present : Sujit Das, Sonali Banerjee.

At the departmental meeting convened on 23/08/2018 the following resolutions were discussed and approved with regard to the implementation of the Mentor-Mentee Program in [Sanskrit Department].

Resolution 1: Adoption of Mentor-Mentee Program

It was resolved that the [Sanskrit department] officially adopts the Mentor-Mentee Program for the academic session [2018-2019]. The program aims to foster a supportive learning environment and enhance academic growth among students.

Resolution 2: Criteria for Mentor and Mentee Selection

The meeting agreed upon the criteria for the selection of mentors and mentees. The criteria include Sishupalavadam ensuring a well-matched and beneficial mentor-mentee pairing.

Resolution 3: Program Structure and Duration

Resolved that in the departmental meeting, the structure and duration of the Mentor-Mentee Program were unanimously decided. The program will span 1 hour with two sessions, each lasting 1 hour.

Resolution 4: Selection of Program Coordinator

It was unanimously agreed upon by the faculty present at the meeting to appoint Sujit Das as the Program Coordinator for the [Mentor-Mentee Program].

Resolution 5: Approval of Mentor-Mentee Assignments

Resolved, that the proposed Mentor-Mentee Assignments, as presented during the meeting, are hereby approved by unanimous consent.

Resolution 6: Timeline for Implementation

A timeline for the implementation of the Mentor-Mentee Program was established. The program will officially commence on 27/08/2018 and regular check-ins will be conducted to monitor mentees progress.

Resolution 7: Future Review and Amendments

The departmental meeting agreed to conduct periodic reviews of the Mentor-Mentee Program, with the flexibility to make amendments based on evolving needs.


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Ref. No. :

Date :

Department of Sanskrit

Circular: Mentor Assignment for Mentor-Mentee Program

Date: 24/08/2018

Dear Students,

As part of our commitment to fostering a supportive learning environment, we are pleased to announce the initiation of the Mentor-Mentee Program for Semester 1 (General) in the academic session 2018-2019. The program aims to provide guidance, support, and a platform for personal and professional development.

Mentor Assignment Announcement: Attached to this circular is the list of assigned mentors along with their mentees. Please find the document labelled "Mentor Assignment List - Academic Session 2018-2019."

Should you have any questions or concerns, please feel free to contact the Mentor-Mentee Program Coordinator, Sujit Das, at scorpiansujitdas@gmail.com.

Thank you for your active participation, and we look forward to a fruitful mentorship program.

Best Regards,

Sujit Das

[HoD]

Sanskrit Department

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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program Academic Session 2018-2019

Name of the Departmental Program Coordinator: Sujit Das

Semester – 1 [GENERAL]					
Sl. No.	Mentor (Name)	Number of sessions (Each of 1 hour)	Date and Time (of each session)	Topics covered (in each session)	No. of Mentees attended (per each session)
1	Sujit Das	1	27/08/2018 1pm-2pm	Sishupalavadam	2


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Ref. No. :

Date :

Department of Sanskrit

Mentor-Mentee Program

Academic Session 2018-2019 [GENERAL]

Date and Time: 27/08/2018 at 01pm-02pm

Sl. No.	College Roll No.	Name	Signature
1	18/G/265	Kuheli Chakraborti	
2	18/G/294	Koushik Acherjee	

Signature

(Programme Coordinator)

Signature

(Mentors)

Principal
Nabagram Hiralal Paul College